



Steps for Purchasing Tickets

- 1) Visit <https://bit.ly/2QNkhLi>.
- 2) Click on the hyperlink **Caliber Awards 2022 – General Admission Ticket**. Do not select box.
- 3) Enter the **quantity** of tickets for purchase.
- 4) Click the **Add to Cart** button to add this item to your shopping cart.
- 5) Click the **Checkout** button to complete the payment.
If you wish to purchase more seats, select the **Continue Shopping button; select **Office of Communications** from the **Departments** drop-down menu and return to step 2.*
- 6) If you are not already logged in, the system will redirect you to the Sign In page. You will be asked to **log in** if you've used the system before, or to create an account if you are a new user.
- 7) Click the **Next** button.
- 8) On the **Address** page, type in your billing information.
** Ensure that you enter the billing address associated with your credit card.*
- 9) Click the **Next** button.
- 10) Check the **Order Review** page ensuring that the order is correct.
- 11) Select the box to agree to the Terms and Conditions, and then select the **Next** button.
- 12) Complete transaction by entering credit card information and clicking **Place Order**. Once the transaction is successfully completed, a Thank You message with the Order Number will display.

NOTE: An email will be sent from ospadmin@osmsinc.com with your payment receipt and ceremony tickets. DO NOT REDEEM TICKETS PRIOR TO GETTING TO THE GATE. Tickets will only be redeemed at the gate on the day of the event.